



Board of Adjustment Staff Report

Meeting Date: June 7, 2018

Agenda Item: 8A

ADMINISTRATIVE CASE NUMBER: WADMIN18-0007 (Classical Tahoe)

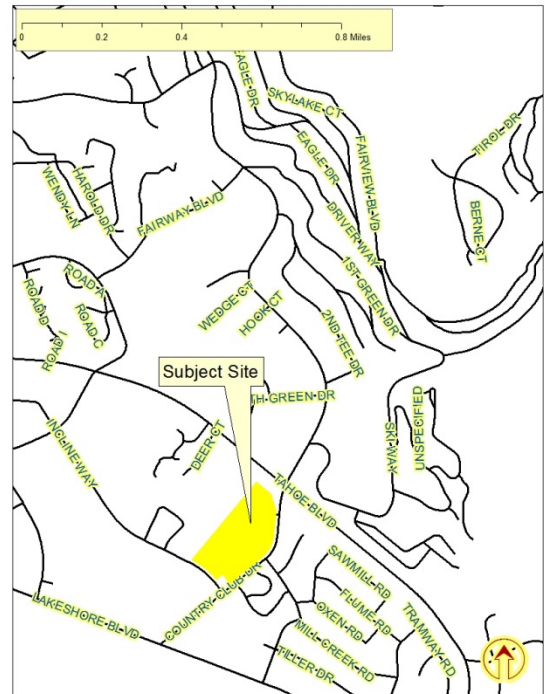
BRIEF SUMMARY OF REQUEST: An administrative permit and approval of an outdoor community event business license application with associated conditions for Classical Tahoe

STAFF PLANNER: Planner's Name: Chris Bronczyk
Phone Number: 775.328.3612
E-mail: Cbronczyk@Washoecounty.us

CASE DESCRIPTION

For possible action, hearing, and discussion of an administrative permit and outdoor community event business license, with conditions, for Classical Tahoe, an outdoor concert event to be held at the Sierra Nevada College in Incline Village, Nevada on July 27, 28, 29, and 31, August 3, 4, and 5, 2018. The proposed outdoor concerts will be held between the hours of 5:00 p.m. and 8:30 p.m. on each day of the event.

Applicant:	Karen Craig
Property Owner:	Sierra Nevada College
Location:	948 Incline Way Incline Village, NV 89451
APN:	127-040-10
Parcel Size:	17.05 Acres
Master Plan:	Commercial (C)
Regulatory Zone:	Public and Semi-Public Facilities
Area Plan:	Tahoe
Citizen Advisory Board:	Incline Village / Crystal Bay
Development Code:	Authorized in Article 310
Commission District:	1 – Commissioner Berkbigler



Vicinity Map

STAFF RECOMMENDATION

APPROVE

APPROVE WITH CONDITIONS

DENY

POSSIBLE MOTION

I move that, after giving reasoned consideration to the information contained in the staff report and information received during the public hearing, the Board of Adjustment approve Administrative Permit Case Number WADMIN18-0007 and the outdoor community event business license application, with conditions, for Classical Tahoe, having made all five findings in accordance with Washoe County Development Code Section 110.808.25. I further move to authorize the Director of the Planning and Building Division to issue the business license after all pre-event conditions have been met.

(Motion with Findings on Page 8 -9)

Staff Report Contents

Administrative Permit Definition 3

Site Plan 4

Project Evaluation 5

Incline Village / Crystal Bay Citizen Advisory Board (IV/CB CAB) 7

Reviewing Agencies..... 7

Staff Comment on Required Findings 7

Recommendation 8

Motion 8

Appeal Process 9

Exhibits Contents

Conditions of Approval Exhibit A

Public Notice Exhibit B

Project Application Exhibit C

Administrative Permit Definition

The purpose of an Administrative Permit is to provide a method of review for a proposed use which possess characteristics that requires a thorough appraisal in order to determine if the use has the potential to adversely affect other land uses, transportation or facilities in the vicinity. The Board of Adjustment or the Hearing Examiner may require conditions of approval necessary to eliminate, mitigate, or minimize to an acceptable level any potentially adverse effects of a use, or to specify the terms under which commencement and operation of the use must comply. Prior to approving an application for an administrative permit, the Board of Adjustment must find that all of the required findings, if applicable, are true.

Outdoor entertainment events are regulated in Washoe County Code (WCC) Chapter 25, Business License Ordinance, and WCC Chapter 110, Development Code. These events require an administrative permit when total attendance on any one day of the event is between 100 and 999 people. Approval of the Administrative Permit also provides approval of the outdoor community event business license application. The actual business license will be issued by the Director of the Planning and Building Division only after all pre-event conditions have been satisfied and all required fees paid.

The Conditions of Approval for Administrative Permit Case Number WADMIN18-0007 are attached to this staff report and will be included with the Action Order if the application is approved by the Board of Adjustment.

The subject property is designated as Public and Semi-Public Facilities (PSP). The proposed activity, an outdoor community event, is permitted in all regulatory zones subject to approval of an Administrative Permit in accordance with WCC Section 110.808.00 thru 110.808.65 and Section 110.310.20. Therefore, the applicant is seeking approval of this Administrative Permit from the Board of Adjustment.



Site Plan

Project Evaluation

Classical Tahoe is a series of outdoor concert events being held under a tent erected on the Sierra Nevada College property located in Incline Village. The tent is proposed to be set up in the area between the Primm Library and Patterson Hall. There are residential dwellings to both the east (Country Club Villas) and west (Tahoe Racquet Club) of the college property. The concert tent will be located approximately 500 feet from any of the residential structures. Washoe County has been licensing this event since 2012, and issuing Administrative Permits since 2016.

Concerts are proposed to be held on July 27, 28, 29, (Friday through Sunday) and 31 (Tuesday), August 3, 4, and 5, (Friday through Sunday) 2018.

The proposed outdoor concerts will be held between the hours of 5:00 p.m. and 8:30 p.m. on each event day. All proposed concerts will be unamplified classical music located within a portable tent erected on the College campus for the event. Primary participant and spectator parking will be within the College campus with additional off-site (overflow) parking at the Incline Village General Improvement District (IVGID) Recreation Facility, if needed. Event organizers estimate that approximately 1,300 participants and spectators will take part in the event during any one three-day event period, with a maximum of 500 participants and spectators on any one day of the event.

Food and beverages will be provided by a private company, and sold, before and during the concerts. The catering tent will be set up near the stairs to the parking lot closest to Country Club Drive (east of Primm Library). The area where the caterer will set up is several feet below the parking lot. This lower location will serve to screen the tent from the roadway.

There are three parking lots on the Sierra Nevada Campus which provide 238 parking spaces. The applicant cites an agreement with the Incline Village General Improvement District (IVGID) to utilize the nearby recreation center parking facility for any overflow parking, should the need occur. However, similar arrangements made in previous years for this concert series proved unnecessary. The event organizers will provide staff who will assist in directing overflow parking to the appropriate places.

The restroom facilities in the campus buildings will be open for use by the concert attendees. Sierra Nevada College security staff will be on site during the concert. Volunteer staff will be assigned to direct traffic and assist the public.



Facing Northeast



Facing Southwest

Incline Village/Crystal Bay Citizen Advisory Board (IV/CB CAB)

The proposed project was heard at the regularly scheduled May 7, 2018 Incline Village/Crystal Bay Citizens Advisory Board meeting.

The board recommended unanimous approval without criticism.

Reviewing Agencies

The following agencies received a copy of the project application for review and evaluation.

- Washoe County Community Services Department
 - Engineering and Capital Projects Division
 - Parks and Open Spaces
 - Planning and Building Division
- Washoe County Health District
 - Emergency Medical Services Program
 - Environmental Health Services Division
- Regional Transportation Commission
- Washoe – Storey Conservation District
- Incline Village General Improvement District
- North Lake Tahoe Fire Protection District

One out of the nine above listed agencies/departments provided comments and/or recommended conditions of approval in response to their evaluation of the project application. A **summary** of each agency's comments and/or recommended conditions of approval and their contact information is provided. The Conditions of Approval document is attached to this staff report and will be included with the Action Order, if the application is approved by the Board.

- Washoe County Planning and Building Division addressed the hours of operation, licensing requirements, tent permit requirements, and operational conditions.

Contact – Chris Bronczyk, 775.328.3612, cbronczyk@washoecounty.us

Staff Comment on Required Findings

WCC section 110.808.25 requires that all of the following findings be made to the satisfaction of the Washoe County Board of Adjustment before granting approval of the administrative permit request. Staff has completed an analysis of the application and has determined that the proposal is in compliance with the required findings as follows.

1. Consistency. That the proposed use is consistent with the action programs, policies, standards and maps of the Master Plan and the Tahoe Area Plan.

Staff Comment: The proposed outdoor community event, a series of outdoor concerts to be conducted on the grounds of the Sierra Nevada College, is a permitted use with the approval of an administrative permit and business license. There are no programs, policies, maps, or standards in any of the relevant Washoe County Plans that are inconsistent with this use.

2. Improvements. That adequate utilities, roadway improvements, sanitation, water supply, drainage, and other necessary facilities have been provided, the proposed improvements are properly related to existing and proposed roadways, and an adequate public facilities determination has been made in accordance with Division Seven.

Staff Comment: Electric, water utilities, and sanitation are provided by public utilities and agencies and are adequate; roadways are capable of serving the event. Staff is

confident that the necessary facilities are in place or will be in place as the result of a condition for the duration of the event.

3. Site Suitability. That the site is physically suitable for an outdoor community event and for the intensity of such a development.

Staff Comment: The proposed site is particularly suitable for this event. The lawn areas of Sierra Nevada College are capable of hosting the expected crowds and there is adequate room for the set-up of the necessary facilities and equipment. The successful use of this area last year, and the preceding years is an indication that the site is suitable for this event.

4. Issuance Not Detrimental. That issuance of the permit will not be significantly detrimental to the public health, safety or welfare; injurious to the property or improvements of adjacent properties; or detrimental to the character of the surrounding area.

Staff Comment: The administrative permit review process ensures that all appropriate agencies have recommended the necessary conditions necessary for mitigation of any negative impact to the public health, safety, and welfare of the area, surrounding properties will not be unduly injured nor will the character of the surrounding area be harmed. The conditions of approval impose noise controls (no amplification) and hours of operation to assure minimum impact on surrounding properties, and no surrounding property owners have responded to the notice sent to them objecting to the event.

5. Effect on a Military Installation. Issuance of the permit will not have a detrimental effect on the location, purpose or mission of the military installation.

Staff Comment: There is no military installation within the required noticing distance for this application; therefore, this finding is not required to be made.

Recommendation

Those agencies which reviewed the application recommended conditions in support of approval of the project. Therefore, after a thorough analysis and review, Administrative Permit Case Number WADMIN18-0007 and the outdoor community event business license application is being recommended for approval with conditions. Staff offers the following motion for the Board's consideration.

Motion

I move that, after giving reasoned consideration to the information contained in the staff report and information received during the public hearing, the Board of Adjustment approve Administrative Permit Case Number WADMIN18-0007 and the outdoor community event business license application for Classical Tahoe, with the conditions attached at Exhibit A for this matter, having made all four findings in accordance with Washoe County Code Section 110.808.25. I further move to authorize the Director of the Planning and Building Division to issue the outdoor community event business license when all pre-event conditions have been met:

1. Consistency. That the proposed use is consistent with the action programs, policies, standards and maps of the Master Plan and the Tahoe Area Plan;
2. Improvements. That adequate utilities, roadway improvements, sanitation, water supply, drainage, and other necessary facilities have been provided, the proposed improvements are properly related to existing and proposed roadways, and an adequate public facilities determination has been made in accordance with Division Seven;
3. Site Suitability. That the site is physically suitable for an outdoor community event and for the intensity of such a development;

4. Issuance Not Detrimental. That issuance of the permit will not be significantly detrimental to the public health, safety or welfare; injurious to the property or improvements of adjacent properties; or detrimental to the character of the surrounding area;

Appeal Process

Board of Adjustment action will be effective 10 calendar days after the written decision is filed with the Secretary to the Board of Adjustment and mailed to the original applicant, unless the action is appealed to the Washoe County Board of County Commissioners, in which case the outcome of the appeal shall be determined by the Washoe County Board of County Commissioners. Any appeal must be filed in writing with the Planning and Building Division within 10 calendar days from the date the written decision is filed with the Secretary to the Board of Adjustment and mailed to the original applicant.

Applicant: Classical Tahoe
ATTN: Karen Craig
948 Incline Way
Incline Village, NV 89451

Property Owner: Sierra Nevada College
999 Tahoe Boulevard
Incline Village, NV 89451



Conditions of Approval

Administrative Permit Case Number WADMIN18-0007 and Outdoor Festival Business License Conditions for "Classical Tahoe"

The outdoor community event approved under Administrative Permit Case Number WADMIN18-0007 shall be carried out in accordance with the Conditions of Approval granted by the Board of Adjustment on June 7, 2018. Conditions of Approval are requirements placed on the event by each reviewing agency. These Conditions of Approval may require submittal of documents, applications, fees, inspections, amendments to plans, and more. These conditions do not relieve the applicant of the obligation to obtain any other approvals and licenses from relevant authorities required under any other act or to abide by all other generally applicable Codes, and neither these conditions nor the approval by the County of this project/use override or negate any other applicable restrictions on uses or development on the property.

Unless otherwise specified, all conditions related to the approval of this Administrative Permit shall be met or financial assurance must be provided to satisfy the conditions of approval prior to issuance of a grading or building permit. The agency responsible for determining compliance with a specific condition shall determine whether the condition must be fully completed or whether the applicant shall be offered the option of providing financial assurance. All agreements, easements, or other documentation required by these conditions shall have a copy filed with the County Engineer and the Planning and Building Division.

Compliance with the conditions of approval related to this Administrative Permit is the responsibility of the applicant, his/her successor in interest, and all owners, assignees, and occupants of the property and their successors in interest. Failure to comply with any of the conditions imposed in the approval of the Administrative Permit may result in the initiation of revocation procedures.

Washoe County reserves the right to review and revise the conditions of approval related to this Administrative Permit should it be determined that a subsequent license or permit issued by Washoe County violates the intent of this approval.

For the purpose of conditions imposed by Washoe County, "may" is permissive and "shall" or "must" is mandatory.

Conditions of Approval are usually complied with at different stages of the event. Those stages are:

- Pre-event (must be accomplished prior to the issuance of the outdoor community event business license)
- During-event
- Post-event

FOLLOWING ARE CONDITIONS OF APPROVAL REQUIRED BY THE REVIEWING AGENCIES. EACH CONDITION MUST BE MET TO THE SATISFACTION OF THE ISSUING AGENCY.

Washoe County Planning and Building Division

1. The following conditions are requirements of the Planning and Building Division, which shall be responsible for determining compliance with these conditions.

Contact Name – Chris Bronczyk, Planner, 775.328.3612 Cbronczyk@washoecounty.us

PRE-EVENT CONDITIONS:

- a. The event organizers must obtain building permits by submitting plans and calculations for review and approval of all temporary structures, including tent structures. Plan submittals

- should include manufacturer's recommendations for anchoring and specifications regarding wind loads, flame spread and smoke- development.
- b. The applicant must apply for a building permit for tents over 400 square feet, at least 30 days prior to the event. Applicant must comply with the Tent Membrane handout requirements from Building.
 - c. The applicant will provide the Planning and Building Division with proof of coordination and compliance with the North Lake Tahoe Fire Protection District requirements.
 - d. The applicant will provide the Planning and Building Division with a Severe Weather Plan, acceptable to the Director, for discontinuance of concerts when necessary.
 - e. The applicant shall provide the Planning and Building Division with two passes to gain access to the concert site, including parking, for inspection to verify that all conditions of approval are being adhered to. The passes must be good for any and all concerts. Inspection(s) shall be random and unannounced.
 - f. An Outdoor Community Event business license for Classical Tahoe shall be issued after all pre-event conditions are met and prior to commencing of concerts.
 - g. Catering services shall obtain appropriate Washoe County food service, business and intoxicating liquor permits or licenses.
 - h. The applicant shall demonstrate substantial conformance to the plans approved as part of this administrative permit.
 - i. The applicant shall attach a copy of the action order, if available, approving this project to all administrative permit applications (including building permits) applied for as part of this administrative permit

DURING-EVENT CONDITIONS:

- j. Hours of Operation: All concerts shall end by 9:00 p.m. Pre-Concert activities shall not start before 1:00 p.m. and all activities shall end by 10:00 p.m.
- k. Noise: The music shall not be amplified during any concert.
- l. Restroom Facilities: Must be open and available to the concert goers at least 30 minutes before and after the concert, and during the entire time that food or beverages are sold.
- m. Lighting: All outdoor lighting, other than standard campus lighting, shall be turned off by 10:00 p.m.

POST-EVENT CONDITIONS:

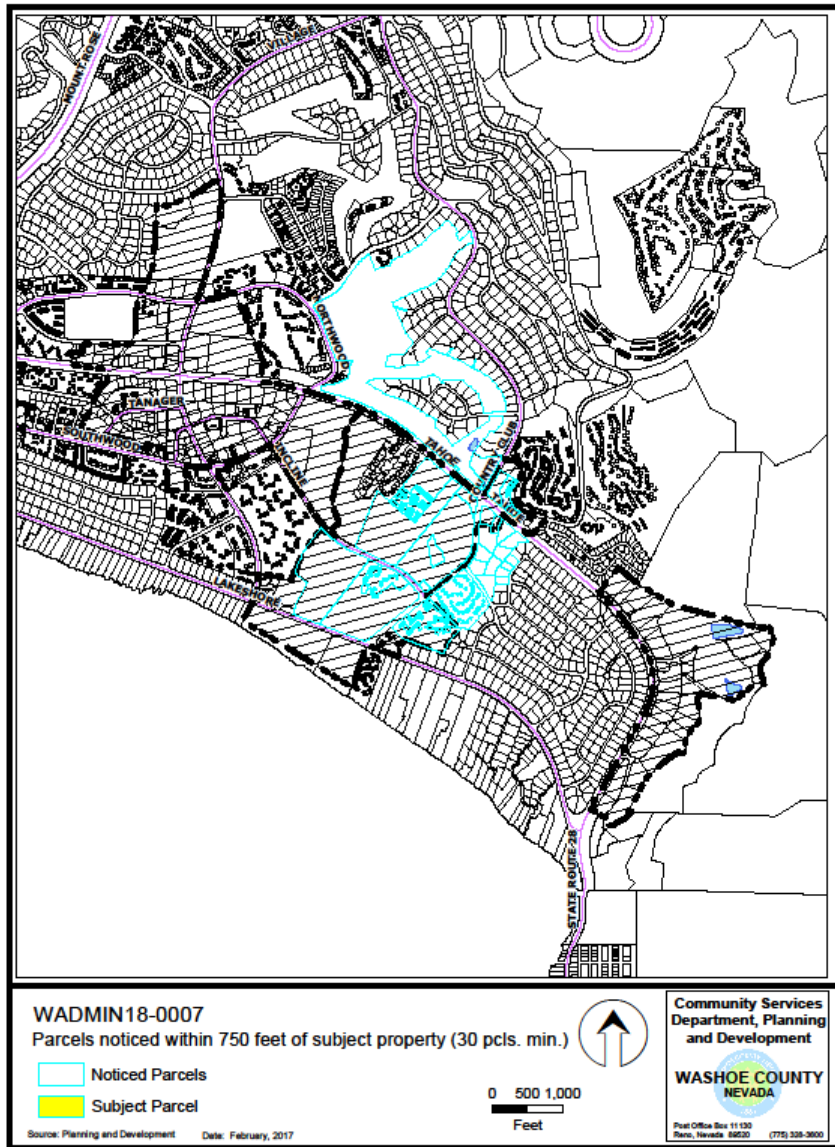
- n. Clean up: The applicant shall be responsible for total clean-up of the site. The tent structure shall be removed within 48 hours of the final concert. The applicant shall contact the Washoe County Planning and Building Division to arrange final site inspection after clean-up is complete.

*** End of Conditions ***

Public Notice

Washoe County Code requires that public notification of an Administrative Permit be mailed to a minimum of 30 separate property owners within a minimum 500 foot radius of the subject property a minimum of 10 days prior to the public hearing date. This proposal was noticed within a 750-foot radius of the subject property, noticing 165 separate property owners a minimum of 10 days prior to the public hearing date.

Public Notice Map



Administrative Permit Case Number WADMIN18-0007

**OUTDOOR
COMMUNITY EVENT
LICENSE APPLICATION**

1001 EAST 9TH STREET, BUILDING A

P.O. BOX 11130

RENO, NEVADA 89520-0027

(775) 328-3733

www.washoecounty.us

OUTDOOR COMMUNITY EVENT LICENSE GENERAL PROCEDURES

Definition: "Outdoor community event" means an assembly of more than 100 and less than 1,000 persons on any one day of the event gathered together for any purpose, at any location, other than a permanent building or permanent installation that has been constructed for and will accommodate the number of persons gathered therein.

1. **APPLICATION.** Complete the form in ink. This application is for events with attendance over 100 and less than 1,000 persons on any one day the event. There is a \$50.00 nonrefundable application fee. Applications will be returned if the application fee is not included. Three paper copies of the application and one electronic pdf file (memory stick or DVD) must be turned in at least **90 days** before the event. The application must include all required forms.
2. **APPLICATION DEADLINE.** All applications must be submitted at least **90 days** in advance of the event.
3. **LICENSING/PERMIT REQUIREMENTS.** An outdoor community event license is required on any public or private lands in the unincorporated area of Washoe County except for lands managed by the Washoe County Parks Department and state, trust, tribal, and federal lands. All events must meet land use/regulatory zone requirements before the license will be issued. For information on land use/regulatory zone requirements, call (775) 328-6100 with the parcel number(s) of the event. There are special application processes, depending on the size of the event:
 - a. *Events with between 100 and 299 people on any one day of the event.* These events require an outdoor community event license only. The Director of the Planning and Development Division shall approve, approve with conditions, or deny the license.
 - b. *Events with between 300 and 999 people on any one day of the event.* These events shall obtain **both** an outdoor community event license and an administrative permit. This application shall suffice for the outdoor community event license application and the administrative permit application. No additional fees are required for filing the administrative permit application. The Board of Adjustment shall approve, approve with conditions, or deny the license and permit.
4. **FEES.** The license fee for an outdoor community event is \$350.00 per day plus any booth fees if applicable. If the event is a carnival, circus or tent show the daily license fee is \$300, to a maximum amount of \$4,200, plus booth fees if applicable.

BOOTH FEES			
1-4 booths	\$ 25	50-59 booths	\$ 30
5-9 booths	\$ 50	60-69 booths	\$ 350
10-19 booths	\$ 100	70-79 booths	\$ 400
20-29 booths	\$ 150	80-89 booths	\$ 45
30-39 booths	\$ 200	90-100 booths	\$ 500
40-49 booths	\$ 250	More than 100 booths	\$ 500 plus \$5 for each booth in excess of 100

5. **INVESTIGATION.** The sheriff's office shall conduct a criminal history background check of the applicants (to include partners and corporate officers). Fingerprint impressions may be taken and submitted to the Nevada central repository for criminal history records and the Federal Bureau of Investigation. Fingerprint impressions will be taken after the application is turned in and deemed complete.
6. **CONDITIONS.** All conditions imposed by the Director or the Board of Adjustment for the outdoor community event license and/or the administrative permit must be met before the license will be issued.
7. **APPROVALS.** The application will be reviewed by the appropriate agencies. The application will be approved by the Director of the Planning and Development Division or the Board of Adjustment.
8. **ISSUANCE OF LICENSE.** The outdoor community event license will be issued after all fees have been paid and all necessary approvals have been received. The event license must be displayed prominently at the event and must be available for inspection. This license is valid only for the event authorized and not for any other event.

OUTDOOR COMMUNITY EVENT LICENSE/PERMIT

Materials required for submittal

Fees – check(s) made payable to “Washoe County”

Application fee

_____ \$50 non-refundable application fee

Daily fee(s)

_____ \$350 daily fee plus appropriate booth fees

Carnival, circus or tent show fees

_____ \$300 daily fee (maximum of \$4200) plus appropriate booth fees

Three packets and one electronic pdf file (memory stick or DVD). Each packet shall include the completed application and event plan. The event plan must include:

Site plan showing the arrangement of all facilities; including ingress, egress, parking and camping; and,

Detailed explanations for:

Security and fire protection

Water supply and facilities

Sanitation facilities

Medical facilities and services

Vehicle parking spaces

Vehicle access and on-site traffic control

Communication system

Illuminating the premises (if applicable)

Camping (if applicable)

Cleanup and rubbish removal plan and cost estimates to return the event site to its pre-event condition

Certified copies of articles of incorporation filed in Nevada (if applicable)

N/A Copy of partnership papers (if applicable)

Insurer Information and copy of insurance policy specific to event (copy must be furnished prior to the issuance of the license)

Submission Materials (continued)

- Property ownership affidavit and permission to conduct event signed by each property owner(s) and notarized (separate form for each property owner)
- Vendor list
- Statement of Assets
- Statement of Liabilities
- Personal history of all applicants (to include corporate officers and partners)
- Names and addresses of any person contributing, investing or having an expected financial interest greater than \$500 in producing the event
- Names and addresses of any person expected to provide, for consideration, services or activities ancillary to or in conjunction with the event
- Release of claims and authorization to release information signed by each applicant (to include corporate officers and partners) and notarized

OUTDOOR COMMUNITY EVENT APPLICATION

(Requires a non-refundable \$50 application fee)

Application date: 3/30/18

Applicant Information

Applicant's name: Karen Craig

Mailing address: 948 Incline Way Incline Village NV 89451
Street or PO Box City State Zip code

Phone: 775-298-0245 (Business) _____ (Home) _____ (Cell)

All applicants, to include corporate officers or partners must complete a personal history form

Is the applicant a(n): Corporation Partnership Individual

If a corporation or a partnership, list corporate officers or partners:

Name	Address	Title

Event Information

Name of Event: Classical Tahoe 2018

Date(s) of Event: 7/27, 7/28, 7/29, 7/31, 8/3, 8/4, 8/5 Hours of operation: 5pm - 8:30pm

Location of Event: Sierra Nevada College Campus

Assessor Parcel Number(s): 127 040 10

Description of Event: An Orchestra Concert Series with Supplemental Movie nights

* 7/23, 8/10, 8/17, 8/10, 8/11, 8/12, 8/13

Name of the designated event representative who will be on-site during the event and who has authority to bind the applicant: Karen Craig

Will an admission fee be charged for your event? Yes No

If yes, amount and type of fee(s): _____

When will fee be collected? Pre-sales At entrance

Approximate number of participants and other persons: 300-500 Max

Approximate number of customers and spectators: Approx 1300/weekend

Approximate maximum number of persons on any one day of the event: 500 max

Will food and/or beverages be served? Yes No

(all food and beverage vendors must have the appropriate Washoe County Health District permits)

Will alcoholic beverages be served? Yes No

(all intoxicating liquor vendors must be individually licensed with Washoe County Business License)

Will there be live music? Yes No

OUTDOOR COMMUNITY EVENT LICENSE

Insurer Information

(see Insurance, Hold Harmless & Indemnification Requirements)

Name of Insurer: Menath Insurance Policy number: PHPK1451446

Attach copy of insurance policy specific to event (must be furnished prior to the issuance of the license)

Address of Insurer: 333 Village Blvd Incline Village NV 89451
Street City State Zip code

Limits of liability: \$1 Million

HISTORY OF SIMILAR EVENTS

(attach additional sheets if needed)

Describe the history of all similar events conducted, operated or promoted by the applicant. Include, at a minimum, event names, types, dates, locations, permits or licenses issued.

Classical Tahoe will hold it's 7th Annual Concert Series
at Sierra Nevada College in Incline Village. Past event
dates: July 28-Aug 12 2017, July 29-Aug 13 2016, July 31-Aug 16 2015,
~~July 31~~ Aug 1-17 2014, Aug 2-18 2013. Required permits were aquired
for all past events from Washoe County, the fire Dept, and TRPA.

Vendor List

(attach additional sheets if needed)

Name of Vendor	Type of service or product
TBD	

SPECIAL EVENT APPLICATION
Temporary Sales or Services License
AFFIDAVIT OF PROPERTY OWNERSHIP
and/or PERMISSION TO CONDUCT EVENT

STATE OF NEVADA)

COUNTY OF WASHOE)

ss:

I, Alan G. Walker being duly sworn, depose, and say that I am an owner* of property involved in this temporary sales or services license application and I do hereby:

(check appropriate box)

Affirm that I am an applicant for the proposed temporary sales or services license application and also own the property or properties on which the sales or services will be conducted;

OR

Affirm that I give permission to the applicants for the proposed temporary sales or services license to conduct the sales and services on the following property or properties which I own:

Assessor Parcel Number(s): 127 040 10

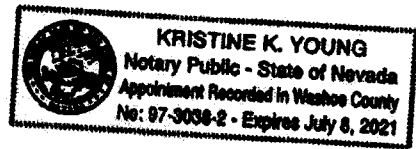
Physical Address: 999 Tahoe Blvd, Incline Village, NV
for Classical Tahoe

Signed [Signature]

Subscribed and sworn to before me this 3 day of April, 2018

[Signature]
Notary Public in and for said county and state

My commission expires: July 8, 2021



*Owner refers to the following. Please mark the appropriate box.

- OWNER/JOINT OWNER
- CORPORATE OFFICER/PARTNER
- POWER OF ATTORNEY (Provide copy of Power of Attorney)
- AGENT (Attach notarized letter from property owner giving legal authority to agent)
- LETTER FROM GOVERNMENT AGENCY WITH STEWARDSHIP

See Attached

**OUTDOOR COMMUNITY EVENT
AFFIDAVIT OF PROPERTY OWNERSHIP
and/or PERMISSION TO CONDUCT EVENT**

STATE OF NEVADA)
) ss:
COUNTY OF WASHOE)

I, _____ being duly sworn, depose, and say that I am an owner* of property involved in this outdoor community event and I do hereby:

(check appropriate box)

Affirm that I am an applicant for the below named proposed outdoor community event and also own the property or properties on which the event will be conducted

OR

Affirm that I give permission to the applicants for the below named proposed outdoor community event to conduct the event on the following property or properties which I own:

Assessor Parcel Number(s): _____

Proposed Outdoor Community Event: _____

Signed _____

Subscribed and sworn to before me this _____ day of _____, 20__

Notary Public in and for said county and state

My commission expires: _____

*Owner refers to the following. Please mark the appropriate box.

- OWNER/JOINT OWNER
- CORPORATE OFFICER/PARTNER
- POWER OF ATTORNEY (Provide copy of Power of Attorney)
- AGENT (Notarized letter from property owner giving legal authority to agent)
- LETTER FROM GOVERNMENT AGENCY WITH STEWARDSHIP

**OUTDOOR COMMUNITY EVENT
STATEMENT OF ASSETS**

As of March 30, 2018

(Describe fully and indicate assets pledged)

(If additional space is required, attached supporting pages or documents)

Current Assets

Cash on hand	_____	\$ _____
Cash in safe deposit box	_____	\$ _____
Cash in	<u>Wells Fargo Bank, Incline Village Branch</u> <small>Location of Box Name, Bank and Branch</small>	\$ <u>45,316.71</u>
Cash in	<u>Umpqua Bank, Incline Village Branch</u> <small>Name, Bank and Branch</small>	\$ <u>0</u>
Accounts and notes receivable (describe nature of receivable and when due)	_____	\$ <u>0</u>
	_____	\$ <u>0</u>
Other current assets	_____	\$ <u>0</u>
	_____	\$ <u>0</u>

Investments

Stocks, Bonds, etc (Market value) (If close held corporation, furnish current balance sheet)	_____	\$ <u>0</u>
	_____	\$ <u>0</u>
	_____	\$ <u>0</u>
Investments, other than stocks and bonds	_____	\$ <u>0</u>
	_____	\$ <u>0</u>
	_____	\$ <u>0</u>

Fixed assets

Real estate (Give location, description and fair value of each parcel)	_____	\$ _____
	<u>Artwork (Book Basis)</u>	\$ <u>5,000</u>
	<u>Lighting</u>	\$ <u>6,273</u>
	<u>Artwork (Tax Basis Adjustment)</u>	\$ <u>-5000</u>

Other assets

Automobiles and other personal property	_____	\$ <u>0</u>
	_____	\$ <u>0</u>
	_____	\$ <u>0</u>

Total Assets \$ 51,589.17

Karen Craig
Print Name

[Signature] 4/17/18
Signature Date

**OUTDOOR COMMUNITY EVENT
STATEMENT OF LIABILITIES**

As of March 30, 2018

(Describe fully, indicate secured liabilities)
(If additional space is required, attached supporting pages or documents)

Current liabilities

Notes payable _____ \$ _____
Name, Bank and Branch

Due _____ How secured _____

Notes payable _____ \$ _____
Name, Bank and Branch

Due _____ How secured _____

Notes payable _____ \$ _____
Name, Bank and Branch

Due _____ How secured _____

Notes payable _____ \$ _____
Name, Bank and Branch

Due _____ How secured _____

Other notes payable (indicate name, address and how secured)

_____ \$ _____
_____ \$ _____

Accounts payable \$ _____
Liability for Federal Income Tax (delinquent) \$ _____
Provision for current year's Federal Income Tax \$ _____
Provisions for other current taxes \$ _____
Liability for other delinquent taxes \$ _____

Mortgages payable (List each mortgage separately, how secured, and monthly payments due thereon)
_____ \$ _____
_____ \$ _____

Other liabilities
_____ \$ _____
_____ \$ _____
_____ \$ _____

Total Liabilities \$ 0

Contingent liabilities (describe)

Karen Craig
Print Name

Karen Craig 4/17/18
Signature Date

**OUTDOOR COMMUNITY EVENT
PERSONAL HISTORY**

(complete a separate form for each applicant, to include corporate officers and partners)

Name in full: Karen Craig
First Middle Last

List ALL other names you have been known by: _____

Residence address: 6980 ASPEN CRAIG RENO NV 89519
Street City State Zip Code

Residence phone: (775) 233-2777 Business phone: (775) 298-0245

Name of your present business or employer: CLASSICAL TAHOE

Business address: 948 Incline Way Incline Village NV 89451
Street City State Zip Code

Type of business: Non-Profit Arts. Position: EXECUTIVE DIRECTOR

How long engaged in this business: 7 yrs

Date of birth: 5/20/63 Age: 54 Place of birth: Los Angeles

List cities in which you have lived during the last ten years:

Dates From and To	City	State
<u>1993-present</u>	<u>RENO</u>	<u>NV</u>

I, the undersigned, have answered all questions in this application and to the best of my knowledge all answers are true and correct. I further understand that disclosure of any false, misleading or incorrect answers could result in the denial of the license. The filing of the application does not authorize the conducting of any event for which a license is required, and any carrying on of such event before a license is issued may also be grounds for denial of a license.

KAREN CRAIG
Printed name of applicant

Karen Craig
Signature of applicant

4/7/18
Date

**OUTDOOR COMMUNITY EVENT
CONTRIBUTORS OR INVESTORS LIST**

(List the names and addresses of any person contributing, investing or
having an expected financial interest greater than \$500 in producing the event)
(attach additional sheets if needed)

Name

Address

See Attached Donor List

ANCILLARY SERVICES OR ACTIVITIES LIST

(List the names and addresses of any person expected to provide, for consideration,
services or activities ancillary to or in conjunction with the event)
(attach additional sheets if needed)

Name

Address

See Attached Musician List

Classical Tahoe Donor List 2018

Classical Tahoe is made possible, in part, through a generous donation from the following:

Carol Franc Buck Foundation Firefly Scientists' Foundation

founder

\$10,000 and above

Anonymous
Anonymous
Julia Amaral and Mark Strate
Ron and Maureen Ashley
Estel and Wally Binder
Marna Broida
Carol Franc Buck Foundation
Confidence Foundation
Dolan | Lexus Dolan
Firefly Scientists' Foundation
Florence and Steven Goldby
Dr. Michael and Nora Lacey
Beth and Scott Minick
Nevada Arts Council
Laurie and Silvio Ricardi
Ian Weiss
Whittier Trust
Parasol Tahoe Community Foundation

supporter

\$5,000 – \$9,999

Atlantis Casino Resort and Spa
Ashley Quinn, CPAs and Consultants, Ltd.
Renee Bouck
Ricardo Cesped
Educational Pathways Intl'
Roger H. Forbe
Incline Village Crystal Bay Visitors Bureau (\$7,500 level in 2017)
Brooks Johnson in honor of my Darling Sue

Sara and Leonard Lafrance
Joan Lamb
Linda and Richard Offerdahl
Janet Pahl and Warren Kochmond
Linda and Alvaro Pascotto
Susan Pridmore and Dr. Miles Riner
Heidemarie Rochlin
Kern Schumacher
Smallwood Family Trust
Claire and Steven Stull
Reno Tahoe USA
Christine and John E. Sells, Sells Foundation
Linda Brinkley and Ron Randolph-Wall

music lover

\$1,000 – \$4,999

David Anderson
Arkansas Community Foundation
Asset Consulting Group
Ronald Allison
Edward Boleky
William Douglass
Wayne Eckert
Edward and Cathy Filusch
Waltraud Finch
Sevim Larsen
Janet Napolitano
Linda and Jerry Ruttenbur
Shaheen Shaheen
William Stensrud
Tahoe Luxury Properties
Whole Foods Inc.
Home Depot

friend

up to \$999

Don and Dory Albert
Mark Barmann
John and Lynette Branagh
Anne Beroza

Susan Drack
Stuart Dunn
Robert Eberhart
Sharon Ekin
Robert Elo
Candace Evart
ExxonMobil Foundation
Don and Jackie Feinstein
Jerry and Sally Flanzer
Gail Flynn
Stephanie Fontaine
Hilary Fylstra
Paul Gessford
Mary Ann Green
Randall Greer
Ralph Guggenheim
Margaret Harkness
Rod Hedlund
Nicholas Hinkell
Marlis Hofmann
Monica Houghton
Farida Jamin
Veronica Kaufman
Fan Kong
Russell Kotlicky
Terry & Bill Krivan
Judith Kroger
Timothy Lyons
James Matthews
Maureen Mullarkey-Miller
Cynthia O'Malley
Khal Piuckhan
Whitney Roodhouse
Murray Rosenthal
Ines Slot
Sandra Taylor
Carolyn Tolf
Debra Van Opstal
Keith Van Winkle
Keith Vogt
Ann Wagner

Susan and Bradford Wait
Janet Weaver
Raymond B. Weiss
Maria Wets
Sue Singh
Jan Stevens
Abigail Stevenson
Tahoe Fab LLC
Whitesell Family Charitable Fund

Classical Tahoe Officers and Board of Directors 2018

Officers and Executive Committee

Chair Marna Broida
President Scott Minick
Treasurer Scott Minick
Secretary Beth Minick

Directors

Ron Ashley
Estel Binder
Wally Binder
Renee Bouck
Melanie Susan Broida
Florence Goldby
Karen Hovorka
Nora Betyousef Lacey
Frank Z. LaForge
Madylon Meiling
Janet Pahl
Susan Pridmore
Steven Stull
Ian Weiss



090905



BARBARA K. CEGAVSKE
Secretary of State
202 North Carson Street
Carson City, Nevada 89701-4201
(775) 684-5708
Website: www.nvsos.gov

Filed in the office of <i>Barbara K. Cegavske</i> Barbara K. Cegavske Secretary of State State of Nevada	Document Number 20170371554-15
	Filing Date and Time 08/29/2017 8:58 AM
	Entity Number E0369612011-4

**Nonprofit Amendment
(After First Meeting)**
(PURSUANT TO NRS CHAPTERS 81 AND 82)

USE BLACK INK ONLY - DO NOT HIGHLIGHT

ABOVE SPACE IS FOR OFFICE USE ONLY

Certificate of Amendment to Articles of Incorporation
For Nonprofit Corporations

(Pursuant to NRS Chapters 81 and 82 - After First Meeting of Directors)

1. Name of corporation:

LAKE TAHOE SUMMERFEST

2. The articles have been amended as follows: (provide article numbers, if available)

The name of the organization should be changed to Classical Tahoe.

3. The directors (or trustees) and the members, if any, and such other persons or public officers, if any, as may be required by the articles, have approved the amendment. The vote by which the amendment was adopted by the directors and members, if any, is as follows: *

Vote of Directors:

Vote of Members:

4. Effective date and time of filing: (optional)

Date:

Time:

(must not be later than 90 days after the certificate is filed)

5. Signature: (required)

X *Best Smith*

Signature of Officer

Secretary

Title

* A majority of a quorum of the voting power of the members, or as may be required by the articles, must vote in favor of the amendment. If any proposed amendment would alter or change any preference or any relative or other right given to any class of members, then the amendment must be approved by the vote, in addition to the affirmative vote otherwise required, of the holders of a majority of a quorum of the voting power of each class of members affected by the amendment regardless of limitations or restrictions on their voting power. An amendment pursuant to NRS 81.210 requires approval by a vote of 2/3 of the members.

FILING FEE: \$50.00

IMPORTANT: Failure to include any of the above information and submit with the proper fees may cause this filing to be rejected.

This form must be accompanied by appropriate fees.

Nevada Secretary of State Amend Nonprofit -After
Revised: 1-3-15

**WADMIN18-0007
EXHIBIT C**

CLASSICAL TAHOE

Business Entity Information			
Status:	Active	File Date:	6/28/2011
Type:	Domestic Non-Profit Corporation	Entity Number:	E0369612011-4
Qualifying State:	NV	List of Officers Due:	6/30/2018
Managed By:		Expiration Date:	
NV Business ID:	NV20111432631	Business License Exp:	

Additional Information	
Central Index Key:	

Registered Agent Information			
Name:	CENTERPOINT CORPORATE SERVICES, INC.	Address 1:	865 TAHOE BOULEVARD SUITE 214
Address 2:		City:	INCLINE VILLAGE
State:	NV	Zip Code:	89451
Phone:		Fax:	
Mailing Address 1:		Mailing Address 2:	
Mailing City:		Mailing State:	NV
Mailing Zip Code:			
Agent Type:	Commercial Registered Agent - Corporation		
Jurisdiction:	NEVADA	Status:	Active

Financial Information			
No Par Share Count:	0	Capital Amount:	\$ 0
No stock records found for this company			

<input type="checkbox"/> Officers <input checked="" type="checkbox"/> Include Inactive Officers	
Director - MARNA BROIDA	
Address 1:	865 TAHOE BLVD STE 214
Address 2:	
City:	INCLINE VILLAGE
State:	NV
Zip Code:	89451
Country:	USA
Status:	Active
Email:	
Secretary - BETH MINICK	
Address 1:	865 TAHOE BLVD STE 214
Address 2:	
City:	INCLINE VILLAGE
State:	NV
Zip Code:	89451
Country:	USA
Status:	Active
Email:	
President - SCOTT MINICK	
Address 1:	865 TAHOE BLVD STE 214
Address 2:	

City:	INCLINE VILLAGE	State:	NV
Zip Code:	89451	Country:	USA
Status:	Active	Email:	
Treasurer - SCOTT MINICK			
Address 1:	865 TAHOE BLVD STE 214	Address 2:	
City:	INCLINE VILLAGE	State:	NV
Zip Code:	89451	Country:	USA
Status:	Active	Email:	

- Actions\Amendments			
Action Type:	Articles of Incorporation		
Document Number:	20110479953-01	# of Pages:	4
File Date:	6/28/2011	Effective Date:	
(No notes for this action)			
Action Type:	Initial List		
Document Number:	20110513328-76	# of Pages:	2
File Date:	7/12/2011	Effective Date:	
(No notes for this action)			
Action Type:	Registered Agent Change		
Document Number:	20110513907-89	# of Pages:	1
File Date:	7/13/2011	Effective Date:	
(No notes for this action)			
Action Type:	Amended & Restated Articles		
Document Number:	20110616638-04	# of Pages:	4
File Date:	8/23/2011	Effective Date:	
(No notes for this action)			
Action Type:	Annual List		
Document Number:	20120423641-85	# of Pages:	3
File Date:	6/18/2012	Effective Date:	
(No notes for this action)			
Action Type:	Annual List		
Document Number:	20130373166-72	# of Pages:	3
File Date:	6/4/2013	Effective Date:	
(No notes for this action)			
Action Type:	Annual List		
Document Number:	20140455208-41	# of Pages:	2
File Date:	6/23/2014	Effective Date:	
14-15			
Action Type:	Charitable-Solicitation Registration Statement		
Document Number:	20140455209-52	# of Pages:	1
File Date:	6/23/2014	Effective Date:	
(No notes for this action)			

Action Type:	Annual List		
Document Number:	20150315530-15	# of Pages:	2
File Date:	7/6/2015	Effective Date:	
15-16			
Action Type:	Charitable-Solicitation Registration Statement		
Document Number:	20150315531-26	# of Pages:	1
File Date:	7/6/2015	Effective Date:	
chari_R			
Action Type:	Charitable-Solicitation Registration Statement		
Document Number:	20160277457-11	# of Pages:	2
File Date:	6/20/2016	Effective Date:	
(No notes for this action)			
Action Type:	Annual List		
Document Number:	20160277458-22	# of Pages:	1
File Date:	6/20/2016	Effective Date:	
16-17			
Action Type:	Annual List		
Document Number:	20170259868-28	# of Pages:	2
File Date:	6/15/2017	Effective Date:	
17/18			
Action Type:	Charitable-Solicitation Registration Statement		
Document Number:	20170259869-39	# of Pages:	1
File Date:	6/15/2017	Effective Date:	
(No notes for this action)			
Action Type:	Amendment		
Document Number:	20170371554-15	# of Pages:	1
File Date:	8/29/2017	Effective Date:	
(No notes for this action)			



ROSS MILLER
 Secretary of State
 204 North Carson Street, Suite 4
 Carson City, Nevada 89701-4820
 (775) 684-8708
 Website: www.nvsec.gov

**Nonprofit
 Articles of Incorporation**
 (PURSUANT TO NRS CHAPTER 62)

Filed in the office of	Document Number
<i>Ross Miller</i>	20110479953-01
Ross Miller Secretary of State State of Nevada	Filing Date and Time 06/28/2011 7:06 AM
	Entity Number E0389612011-4

USE BLACKINK ONLY - DO NOT HIGHLIGHT

ABOVE SPACE IS FOR OFFICE USE ONLY

1. Name of Corporation:	LAKE TRHOE SUMMERFEST
2. Registered Agent for Service of Process: (check only one box)	<input type="checkbox"/> Commercial Registered Agent: _____ Name <input type="checkbox"/> Noncommercial Registered Agent (name and address below) OR <input checked="" type="checkbox"/> Office or Position with Entity (name and address below) MADYLON MEILING, CHAIR BOARD OF DIRECTORS Name of Noncommercial Registered Agent OR Name of Title of Office or Other Position with Entity 859 LAKESHORE BOULEVARD, INCLINE VILL Nevada 89451 Street Address City Zip Code PO BOX 7930 INCLINE VILLAGE Nevada 89450 Mailing Address (if different from street address) City Zip Code
3. Names and Addresses of the Board of Directors/Trustees: (each Director/Trustee must be a natural person at least 18 years of age; attach additional page if more than four directors/trustees)	1) MADYLON MEILING Name 859 LAKESHORE BLVD INCLINE VILLAGE NV 89451 Street Address City State Zip Code 2) ROBIN LYNCH Name 1680 PINE CONE CIRCLE INCLINE VILLAGE NV 89451 Street Address City State Zip Code 3) _____ Name Street Address City State Zip Code 4) _____ Name Street Address City State Zip Code
4. Purpose: (required; continue on additional page if necessary)	The purpose of the corporation shall be: TO PROMOTE UNDERSTANDING OF SEE ATTACHMENT ENTHUSIASM FOR AND PARTICIPATION IN
5. Name, Address and Signature of Incorporator: (attach additional page if more than one incorporator)	MADYLON MEILING <i>X Madylon Meiling</i> Name Incorporator Signature PO BOX 7930 INCLINE VILLAGE NV 89450 Address City State Zip Code
6. Certificate of Acceptance of Appointment of Registered Agent:	I hereby accept appointment as Registered Agent for the above named Entity. <i>X Madylon Meiling</i> 6/19/11 Authorized Signature of Registered Agent or On Behalf of Registered Agent Entity Date

This form must be accompanied by appropriate fees.

Nevada Secretary of State NRS 62 Articles
 Revised: 4-14-08

Articles of Incorporation

Article 1. The name of the corporation is **Lake Tahoe SummerFest**

Article 2. This corporation is organized as a nonprofit corporation without stock pursuant to Nevada Revised Statutes chapter 82, as amended or its future equivalent.

Article 3. This corporation is organized and operated exclusively for artistic, educational and charitable purposes, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations within the meaning of section 501(c)(3) of the Internal Revenue Code of the United States, or corresponding section of any future federal tax code.

Article 4. The specific purpose of the corporation is to promote understanding of, enthusiasm for, and participation in classical music, art and film through concerts, commissions, and educational events and the establishment of venues.

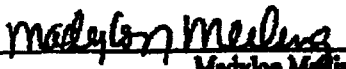
Article 5. No substantial part of the activities of this corporation shall consist of carrying on propaganda, or otherwise attempting to influence legislation, and the corporation shall not participate or intervene in any political campaign (including the publishing or distribution of statements) on behalf of any candidate for public office.

Article 6. The property of this corporation is irrevocably dedicated to charitable purposes and no part of the net income or assets of this corporation shall ever inure to the benefit of any director, officer or member thereof or to the benefit of any private person. Upon the dissolution or winding up of the corporation, its assets remaining after payment, or provision for payment, of all debts and liabilities of this corporation shall be distributed to a nonprofit fund, foundation or corporation which is organized and operated exclusively for charitable purposes and which has established its tax exempt status under section 501(c)(3) of the Internal Revenue Code of the United States, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not disposed of, shall be disposed of by the Court of Common Pleas of the county in which the principal office of the organization is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

Article 7. The name of the corporation's initial agent shall be Madylon Meiling, who holds the office of Chair of the Board of Directors of the corporation. The street address in the state of Nevada for service of process is:

Madylon Meiling, Ph.D.
859 Lakeshore Boulevard
Incline Village, NV 89451

I hereby accept appointment as Registered Agent for the above named Entity


Madylon Meiling, Ph.D.
Incorporator

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859 Lakeshore Boulevard
Incline Village, NV 89451

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Madylon Meiling, P.D.
Incorporator

Laura Hamilton	Katie Kadarrauch	Erik Ralske
Maria Schleuning	Winona Zelenka	Jenny Chen Ralske*
Gennady Filimonov	Peter Wyrick	Juilia Pilant
Annamae Goldstein	David Calhoun	John Lenz RENO
Rachel Golub	Lanny Paykin	Billy Hunter
Kristi Helberg	Wendy Sutter	Guy Piddington
Daniel Kalikhov	Saeunn Thorsteinsdottir	Adam Luftman
Brian Krinke	Roberta Cooper	Weston Sprott
Jeehae Lee	Mariko Wyrick	David Garcia
Laura Lutzke	Rex Surany	Blair Bollinger
Kay Stern	Daniel Krekeler	JáTtik Clark
Simon James	Timothy Dilenschneider	Aaron McDonald
Sarah Vonsattel	Marisela Sager	Eric Middleton
Amy Hiraga	Demarre McGill	Carol Colwell
Yurika Mok	Erin James	Sharon Hickox
Katherine Fong	Jess Sindell	Donna Lee
Ruth Lenz	Kathryn Greenbank	Anna Stoycheva
Catherine Sim	Mingjia Liu	
Xiao-Dong Wang	Sarah Lewis	
Milan Milisavljevic	Pedro Diaz	
Sarah Adams	Dan Gilbert	
David Cerutti	Lino Gomez	
David Cerutti	Ixi Chen	
Desiree Elsevier	Christopher Money	
Dov Scheindlin	Whitney Crockett	
Catherine Ro	Anthony Georgeson	
Lih-Wen Ting	Samantha Duckworth	
Kaya Bryla-Weiss	Erik Holtje	



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

04/06/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Menath Insurance 333 Village Blvd. Suite 203 Incline Village NV 89451	CONTACT NAME: Traci Koon PHONE (A/C, No, Ext): (775) 831-3132 E-MAIL ADDRESS: tkoon@menath.com FAX (A/C, No): (775) 831-6235																				
	<table border="1"> <tr> <th colspan="2">INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A:</td> <td>Philadelphia Insurance Co.</td> <td></td> </tr> <tr> <td>INSURER B:</td> <td>Market Insurance Company</td> <td>38970</td> </tr> <tr> <td>INSURER C:</td> <td></td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A:	Philadelphia Insurance Co.		INSURER B:	Market Insurance Company	38970	INSURER C:			INSURER D:			INSURER E:			INSURER F:	
INSURER(S) AFFORDING COVERAGE		NAIC #																			
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INSURER C:																					
INSURER D:																					
INSURER E:																					
INSURER F:																					
INSURED Lake Tahoe SummerFest Db: Classical Tahoe 948 Incline Way Incline Village NV 89450																					


COVERAGES CERTIFICATE NUMBER: CL184632864 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y		PHPK1780446	04/10/2018	04/10/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ 2,000,000 Abuse and Molestation \$ 50,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		MWC005059405	05/03/2017	05/03/2018	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate holder is included as additional insured as respects the insureds operations on behalf of the certificate holder.

CERTIFICATE HOLDER Sierra Nevada College 999 Tahoe Blvd Incline Village NV 89451	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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**OUTDOOR COMMUNITY EVENT
INSURANCE, HOLD HARMLESS AND INDEMNIFICATION REQUIREMENTS**

Pursuant to Washoe County Code section 25.303, any applicant for a Washoe County outdoor community event license must ensure the following requirements are met to the satisfaction of the Washoe County Risk Management Division before the outdoor community event license may be issued.

INDEMNIFICATION & HOLD HARMLESS

As respects acts, errors or omissions relating to the event, APPLICANT agrees to indemnify and hold harmless COUNTY, its officers, agents, employees, and volunteers from and against any and all claims, demands, defense costs, liability or consequential damages of any kind or nature arising directly or indirectly out of the event or any activity leading up to, during, or following the event, excepting those which arise out of the sole negligence of the COUNTY.

APPLICANT further agrees to defend COUNTY and assume all costs, expenses and liabilities of any nature to which COUNTY may be subjected as a result of any claim, demand, action or cause of action arising out of the negligent acts, errors or omissions of APPLICANT or its agents concerning the event.

INSURANCE REQUIREMENTS

COUNTY requires that APPLICANT purchase General Liability Insurance as described below against claims for injuries to persons or damages to property which may arise from or in connection with the event by APPLICANT, its agents, representatives, or employees. The cost of all such insurance shall be borne by APPLICANT.

APPLICANT shall maintain coverage and limits no less than \$1,000,000 combined single limit per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, the general aggregate limit shall be increased to equal twice the required occurrence limit, to apply separately to this event.

Any deductibles or self-insured retentions must be declared to and approved by the COUNTY Risk Management Division prior to the event. COUNTY reserves the right to request additional documentation, financial or otherwise prior to giving its approval of the deductibles and self-insured retention and prior to issuing the license. The COUNTY Risk Manager prior to the change taking effect must approve any changes to the deductibles or self-insured retentions.

APPLICANT shall provide COUNTY with a certificate of insurance that identifies COUNTY, its officers, agents, employees and volunteers as additional insured's.

NOTE: A certificate of insurance complying with the provisions stated above is not required with the outdoor community business license application, but must be furnished prior to the issuance of the license.

I hereby agree to the all of the provisions stated above:

Classical Tahoe DBA Lake Tahoe Summerfest July 23 - Aug 13
Name of Event Date(s) of Event

LOREN CRAIG [Signature]
Applicant's name (printed) Applicant's signature

Date: 4/17/18

**OUTDOOR COMMUNITY EVENT
(Outdoor Festivals)
WASHOE COUNTY CODE CHAPTERS 25 & 110**

EXTRACT FROM WASHOE COUNTY CODE CHAPTER 25

25.013 Definitions. (extract, definitions for Outdoor Festivals only)

14. "Outdoor community event" means an assembly of more than 100 and less than 1000 persons on any 1 day of the event gathered together for any purpose, at any location, other than a permanent building or permanent installation that has been constructed for and will accommodate the number of persons gathered therein.

15. "Outdoor festival" means an assembly of 1,000 or more persons on any 1 day of the event gathered together for any purpose, at any location, other than a permanent building or permanent installation that has been constructed for and will accommodate the number of persons gathered therein.

25.263 Definitions. As used in sections 25.263 to 25.305, inclusive:

1. The terms "outdoor community event" and "outdoor festival" have the meanings ascribed to them in section 25.013.

2. "Carnival" means a traveling business providing commercial entertainment consisting of sideshows, concessions, rides, games of chance, and other amusements. When held outdoors, a carnival is a type of outdoor festival or outdoor community event.

3. "Circus" means a traveling business providing commercial performances by acrobats, trained animals, clowns, jugglers, and others within a tent or arena. When held outdoors or in a tent, a circus is a type of outdoor festival or outdoor community event.

4. "Tent show" means a traveling business providing music, lectures, or entertainment in a tent, and is a type of outdoor festival or outdoor community event.

[§4, Ord. No. 1099; A. Ord. No. 1138]

25.265 License required for certain outdoor events. In addition to complying with the general provisions of this chapter, a person must secure a license in accordance with sections 25.263 to 25.305, inclusive, to operate or conduct:

1. An outdoor festival including, without limitation, an outdoor circus, carnival, or other outdoor entertainment event for 1000 or more persons on any one (1) day of the event for which an outdoor festival license is required pursuant to sections 110.310.15 and 110.310.20 inclusive.

2. An outdoor community event. The license is in addition to any administrative permit granted pursuant to section 110.310.15.

[§5, Ord. No. 1099; A. Ord. Nos. 1138, 1260]

25.267 License valid for one event only. A license issued under sections 25.263 to 25.305 is valid only for the event authorized and not for any other event.

[§6, Ord. No. 1099]

25.269 Applicability. A person must secure a license under section 25.283 to conduct or operate any outdoor event listed in section 25.265 proposed to take place on public or private lands in the unincorporated area of Washoe County, except for lands managed by the Washoe County Parks Department and state, trust, tribal, and federal lands.

[§7, Ord. No. 1099]

25.271 Unlawful acts. It is unlawful for any licensee, employee, agent or person associated with a licensee to:

1. Unless authorized to do so by Washoe County, conduct, operate, participate in, or provide supplies or services to an event for which a license is required under section 25.265 for which a license has not been issued, or to continue to conduct, operate, participate in, or provide supplies or services to such an event for which a license has been suspended or revoked.
 2. Except for advance ticket sales by mail or similar means, to sell tickets or admit persons to an event for which a license is required under section 25.265 for which a license has not been issued, or to continue to sell tickets or admit persons to such an event for which a license has been suspended or revoked.
 3. Operate, conduct, or carry on an event for which a license is required under section 25.265 in such a manner as to create a nuisance.
 4. Allow any person on the premises of an event for which a license has been issued under section 25.283 to cause or create a disturbance in, around or near any place of the event by offensive or disorderly conduct.
 5. Knowingly allow any person to sell, consume or be in possession of intoxicating liquor while in a place of an event for which a license has been issued under section 25.283, except where such sale, consumption or possession is expressly authorized under chapters 25 and 30 and the laws of the State of Nevada.
 6. Knowingly allow any person in, around, or near an event for which a license has been issued under section 25.283 to use, sell, or be in possession of any controlled substance or dangerous drug.
- [§8, Ord. No. 1099]

25.272 Outdoor community events; license required; application; fees; approval or denial; revocation; unlawful acts.

1. The provisions of this section and the provisions of sections 25.010 to 25.445, inclusive, apply to an application for a license to hold an outdoor community event.
 2. No outdoor community event shall be held or conducted unless the sponsor has first obtained a business license pursuant to this section. An outdoor community event with more than 300 and less than 1000 persons on any one (1) day of the event shall also obtain an administrative permit pursuant to section 110.310.20.
 3. Application for a license to conduct an outdoor community event shall be made to the license division on forms designated by the license division and shall be accompanied by a nonrefundable application fee of \$50 and any other business license fees as set forth in this chapter, which may be refunded in accordance with this chapter if the application is denied or withdrawn. The application shall require the same information required under section 25.273. For those events requiring an administrative permit pursuant to section 2, the license application shall suffice for the administrative permit application and no additional fees are required for filing the administrative permit application.
 4. The director of community development or the board of adjustment shall approve or deny the application. Grounds for denial are the same as those set forth in section 25.281 and notice thereof shall be made in accordance with section 25.279. Approval may include the imposition by the license division of any condition set forth in sections 25.289 to 25.305, inclusive.
 5. The license may be suspended or revoked in the manner provided in section 25.287.
 6. The acts declared unlawful in section 25.271 shall also be unlawful if done during or in conjunction with an outdoor community event.
- [§165, Ord. No. 1138]

25.273. Application and fee.

1. An application to conduct an event for which a license is required under section 25.265 must be made in writing to the license division on forms provided by the division. The license division must receive a complete application at least 90 days prior to commencement of the event. No application shall be processed until the application is deemed complete by the license division. Except as provided in subsection 4, the license application must be accompanied by:

(a) A nonrefundable application fee of \$1,000 for a license required pursuant to subsection 1 of section 25.265, and

(b) Any business license fees as set forth in this chapter, which may be refunded in accordance with this chapter if the application is denied or withdrawn.

2. The application shall contain:

(a) The name, age, residence and mailing address of the person making the application. If the applicant is a partnership, the application must include the names and addresses of the partners, and the partners must join in the application as individual licensees. If the applicant is a corporation, the application must include a certified copy of the articles of incorporation and the names and addresses of the president, vice president, secretary and treasurer thereof, and these officers must join in the application as individual licensees.

(b) A statement of the nature and purpose of the proposed event.

(c) The address and assessor's parcel number or numbers of the place where the proposed event is to be conducted, operated, or carried on. The application must include proof of ownership of the place where the event is to be conducted or a statement signed by the owner indicating his consent for the site to be used for the proposed event.

(d) The date or dates and the hours during which the event is to be conducted.

(e) An estimate of the number of customers, spectators, participants and other persons expected to attend the event for each day it is conducted.

(f) The names and addresses of anyone contributing, investing or having an expected financial interest greater than \$500 in producing the event.

(g) The name and address of any person expected to provide, for consideration, services or activities ancillary to or in conjunction with the festival.

(h) If other than the applicant, the name of a designated event representative who must be on the site of the event during the course of the event and who has authority to bind the applicant.

(i) An event plan in accordance with section 25.275.

(j) A statement covering the history of all similar events conducted, operated, or promoted by the applicant in any location including, at a minimum, event names, types, dates, locations, and permits issued.

3. After the application is submitted with required fees and deemed complete by the license division, the license division must:

(a) Transmit one copy of the application and a copy of the receipt for the application fee to the county clerk; and

(b) Promptly give notice of the application to the sheriff, the district health officer, and other local, regional, state, and federal officers as appropriate, with a request for written recommendations related to their official functions as to the granting of a license and the conditions thereof. The license division may establish a deadline by which recommendations must be received.

4. Upon written application from any executive officer of any local post or unit of any national organization of ex-servicemen, acting in his official capacity, a license shall be issued without charge for a tent show or circus for not to exceed 2 weeks in any calendar year, if the local post or unit is to participate in such show or the proceeds thereof.

[§9, Ord. No. 1099; A. Ord. No. 1138]

25.275 Event plans. Each application submitted under section 25.273 must include fifteen copies of an event plan which must include:

1. A detailed explanation of the applicant's plans to provide security, fire protection, water supply, water facilities, sanitation facilities, medical facilities, medical services, vehicle parking, vehicle access, traffic control and, if the event will operate after dark or if persons will remain overnight, illumination and camping facilities.

2. Provisions and a cost estimate for cleaning up the premises and removing rubbish after the event.

3. A site plan showing the arrangement of all facilities, including those for egress, ingress, parking, and camping.

[§10, Ord. No. 1099]

25.276 Investigation.

1. Upon receiving the notice of the application as provided for in subsection 3(b) of section 25.273, the sheriff shall conduct a criminal history background check of the applicants in accordance with section 25.023 to determine whether cause for denial exists. The reasonable costs of the investigation shall be the responsibility of the applicant and shall be paid to the sheriff in advance.

2. The sheriff shall also conduct an investigation of the history of similar events operated, conducted, or promoted by the applicant to determine the truthfulness of the facts submitted by the applicant and to determine whether those events would have met the standards for outdoor festivals set forth in sections 25.263 to 25.305, inclusive.

3. For a second or subsequent application by an applicant, and provided that the applicant, owner, officer and/or director have not changed, the license division or the sheriff may waive the requirements of subsection 2 of this section and modify the requirements of subsection 1 of this section as follows:

(a) At the discretion of the Sheriff, a criminal history records check need not be processed in accordance with section 25.023, but the Sheriff shall review local police records including, without limitation, warrants and warrants to determine whether cause for denial exists.

[§168, Ord. No. 1138; A. Ord. No. 1383]

25.277 Review procedures: Events for 1,000 or more persons. After an application for an event listed in subsection 1 of section 25.265 is submitted with required fees and deemed complete by the license division:

1. The license division must consult with the county clerk and set the application for public hearing at a regular meeting of the board to occur not more than 30 days after the application is deemed complete.

2. At least 10 days in advance of the hearing, the license division must give notice of the public hearing to the applicant and to affected property owners in the manner set forth in section 110.810.25 for special use permits.

3. Based upon the testimony of witnesses, the evidence presented at the hearing, and the report of the license division, the board must approve the issuance of a license with conditions or deny the application. The board may continue a decision on the application to its next regularly scheduled meeting.

4. If the board denies the application, the license division shall mail written notice of denial to the applicant within 5 working days of the denial. The notice must include a statement of the reasons the application was denied.

[§11, Ord. No. 1099; A. Ord. No. 1138]

25.279 Review procedures: Events for more than 100 but less than 1,000 persons. After an application for an event listed in subsection 2 of section 25.265 is submitted with required fees and deemed complete by the license division, the license division must review the application, following substantially the same procedures set forth in sections 110.808.30 to 110.808.45, inclusive, for administrative permits. The director of community development or, where applicable, the board of adjustment must approve the issuance of a license with conditions or deny the application.

[§12, Ord. No. 1099; A. Ord. No. 1138]

25.281 Grounds for denial. The board, the board of adjustment or the director of community development may deny issuance of a license for any of the following reasons:

1. The proposed event will be conducted in a manner or location not meeting the health, zoning, fire, building or safety standards established by Washoe County or state law.

2. The applicant has knowingly made a false, misleading, or fraudulent statement of material fact in the application for a license or in any other document required pursuant to sections 25.263 to 25.305, inclusive.

3. The applicant or any person connected or associated with the applicant as partner, director, officer, associate or manager, or having a financial interest as described in subsection 2(f) of section 25.273 has previously conducted or been interested in the type of event for which a license is being applied for which resulted in the creation of a public or private nuisance.

4. The applicant or any person associated with the applicant as a partner, director, or officer has been convicted within the past ten (10) years of any of the following crimes:

- (a) Involving the presentation, exhibition or performance of an obscene production, motion picture or place, or of selling obscene matter;
- (b) Involving lewd conduct;
- (c) Involving the use of force and violence upon the person of another;
- (d) Involving misconduct with children; or
- (e) Involving illegal use of controlled substances or dangerous drugs.

5. The applicant or any person associated with the applicant as a partner, director, or officer has a history of conducting similar events that would not meet the standards established in sections 25.263 to 25.305, inclusive.

[§13, Ord. No. 1099; A. Ord. No. 1138]

25.283 Issuance of license, posting, fee.

1. To make a determination that the conditions of license approval have been met, the license division must receive from the applicant proof of compliance with each condition imposed under section 25.277 or 25.279. Such proof must:

- (a) Include executed contracts or agreements with all providers of required services and facilities, or other evidence approved by the director of community development;
- (b) Where the sheriff, district health officer, director of community development, fire chief, or other officer has determined the condition, include the written approval or acknowledgement of that person; and
- (c) Be received by the license division at least 5 working days prior to commencement of the event.

2. Upon a determination by the license division that the conditions of license approval have been met, and that all applicable fees and deposits have been paid, the license division must issue a license specifying the name and address of the licensee, the kind of festival licensed, and the dates and hours for which operation is authorized. The licensee must post the license in a conspicuous place upon the premises where the event is conducted.

3. The board hereby delegates to the director of community development the authority to determine whether an applicant has met the conditions of license approval. The applicant or his agent may appeal a decision of the director under this subsection in substantially the same manner as set forth in section 110.808.45 for administrative permits.

[§14, Ord. No. 1099]

25.285 Revocation of license: Cause. The board may revoke or further condition any license issued pursuant to section 25.283 when any of the following causes exists:

1. The licensee fails to pay to the license division any of the fees or deposits required under sections 25.263 to 25.305, inclusive.

2. The licensee, his employee or agent fails to fulfill any of the conditions of approval or to maintain required facilities pursuant to sections 25.263 to 25.305, inclusive, or to comply with any provision of any contract for police protection or other services.

3. The licensee allows the event to be conducted in a manner that violates any law or regulation established by Washoe County or the State of Nevada.

4. The licensee allows the festival to be conducted in a disorderly manner or knowingly allows any person to remain on the premises of the event while under the influence of intoxicating liquor or any controlled substance or dangerous drug.

5. The licensee, his employee or agent is convicted of any of the offenses enumerated under subsection 4 of section 25.281.

6. The licensee fails to provide the required number of facilities or personnel by reason of admitting persons in excess of the number estimated in the application.

[§15, Ord. No. 1099]

25.287 Suspension and revocation of outdoor community event or outdoor festival license: Procedures.

1. Whenever the continued operation of the event constitutes an imminent threat to the public health or safety, a license issued under section 25.283 is subject to immediate suspension by the license division, sheriff, chief of the responsible fire protection agency, or district health officer as set forth in this section.

A license issued under section 25.283 is also subject to immediate suspension by the license division or sheriff when any of the causes listed in section 25.285 exist.

2. Any person may file with the license division, sheriff, chief of the responsible fire protection agency, or district health officer a petition for suspension or revocation of the license of any licensee.

3. Whether initiated by petition or otherwise, the procedures for suspension and revocation shall be those set forth in sections 25.0380 through 25.0387, inclusive, except as follows:

(a) The causes for revocation are set forth in 25.285; and

(b) The license division may modify the time schedules set forth in subsections 4 and 6 of section 25.0381 if the event is scheduled to commence before the hearing would be held, or request a special hearing pursuant to NRS 244.090 if the event has not commenced and reasonable notice is possible. [§16, Ord. No. 1099; A. Ord. No. 1138, 1336]

25.289 Licensing conditions: Generally.

1. For an event for which a license is required under section 25.265, the board, the board of zoning adjustment, or the director of community development must establish conditions that must be met prior to the issuance of a license.

2. Conditions imposed under subsection 1 of this section shall be imposed pursuant to Washoe County's general police power as necessary under all the circumstances for the protection of the health, welfare, safety and property of local residents and persons attending festivals in the county, and may include, without limitation, the conditions specified in sections 25.291 to 25.305, inclusive.

3. The licensee must meet conditions imposed under this section at the licensee's expense. [§17, Ord. No. 1099; A. Ord. No. 1138]

25.291 Licensing conditions: Police protection. A licensee must employ sheriff's deputies or other police protection, to include private security firms or agencies, as necessary for the public health, safety, and welfare. The sheriff shall determine the numbers and types of officers or security personnel necessary to preserve order and protect persons and property in and around the place of the festival. [§18, Ord. No. 1099]

25.293 Licensing conditions: Food, water, sanitation, garbage disposal, and medical services.

1. A licensee must provide on the premises of the festival as necessary for the public health, safety, and welfare:

(a) An ample supply of potable water for drinking and sanitation purposes;

(b) A minimum supply of water meeting federal government standards;

(c) Except as provided in subsection 3 of this section, flush-type water closets, lavatories and drinking facilities, and related sewage and drainage systems;

(d) Food concessions or facilities to feed adequately the number of persons expected to attend, considering the event's location, expected attendance, access to and capacity of existing facilities, and distance from public eating places or like establishments;

(e) Sanitation facilities for the sole use of employees of the food concessions or operations;

(f) Trash receptacles;

(g) Removal of trash and refuse;

(h) Emergency medical treatment facilities; doctors, nurses, and other aides needed to staff such facilities; and medical supplies, drugs, ambulances and other equipment, considering the expected attendance, expected ages of attendees, duration of planned events, possibility of exposure to inclement weather and outdoor elements, and availability of other facilities; and

(i) Traffic lanes and other adequate space designated and kept open for access and travel of ambulances, helicopters, and other emergency vehicles to transport patients or staff to appropriate treatment facilities.

2. The district health officer shall determine the types, amounts, numbers, locations, and required quality of supplies, facilities, and services required under subsection 1 of this section.

3. Where flush-type water closets cannot be made available for the persons in attendance, the district health officer may allow the use of portable chemical toilets, which shall be emptied and recharged as necessary pursuant to procedures established by the district health officer. [§19, Ord. No. 1099]

25.295 Licensing conditions: Access, traffic, parking, camping, and illumination.

1. A licensee must provide on the premises of the festival as necessary to protect the public health, safety, and welfare:

- (a) Adequate parking space for persons attending by motor vehicle;
- (b) Adequate ingress and egress to festival premises and parking areas, including necessary roads, driveways, and entranceways to insure the orderly flow of traffic into the premises from a road that is part of or connects with a state or county highway;
- (c) An adequate access way for fire equipment, ambulances, and other emergency vehicles;
- (d) Traffic guards under the employ of the licensee to insure orderly traffic movement and relieve traffic congestion in the vicinity of the event;
- (e) Camping facilities and overnight areas, if necessary, that meet all applicable county and state requirements; and
- (f) Electric illumination of occupied areas, if a licensee will conduct an event after dark or allow persons to remain on the premises after dark.

2. For the purposes of this section, "adequate parking space for persons attending by motor vehicle" means a separate parking space for every two persons expected to attend by motor vehicle, individually and clearly marked, and not less than 12 feet wide and 20 feet long.

3. The director of community development shall consult with the director of public works and the county building officer, and shall determine the necessary parking, ingress, egress, access, traffic, camping, overnight, and illumination facilities and services required under subsection 1 of this section.

[§20, Ord. No. 1099]

25.297 Licensing conditions: Hours of operation. A license issued under section 25.283 must include as a condition the dates and hours of event operation approved by the board, the board of adjustment, or the director of community development.

[§21, Ord. No. 1099]

25.299 Licensing conditions: Fire protection.

1. A licensee must provide adequate fire protection, first aid equipment, and fire extinguishing equipment to protect the public health, safety, and welfare. If the event is to be conducted in a hazardous area as determined by the chief or chiefs of the responsible fire protection agency or agencies, considering all relevant factors, including without limitation the event location and nature, the nature of the surrounding area, and probable weather conditions, a licensee must employ fire guards and must remove flammable vegetation and other fire hazards.

2. The chief or chiefs of the responsible fire protection agency or agencies:

- (a) Shall determine the necessary numbers and types of equipment and personnel required under subsection 1 of this section;
- (b) May determine that an event is proposed in a hazardous fire area;
- (c) Shall approve the suitability of fire guards required to be employed by the licensee; and
- (d) Shall determine the manner and quantity of flammable vegetation and other fire hazards that must be removed.

[§22, Ord. No. 1099]

25.301 Licensing conditions: Financial ability to meet conditions. A licensee must provide proof of the financial ability of the applicants to meet the conditions of the license.

[§23, Ord. No. 1099]

25.303 Licensing conditions: Indemnification and insurance.

1. A licensee must indemnify, hold harmless, and defend the county, its agents, officers, servants and employees and the board, and any other public agencies involved, and their agents, officers, servants and employees, from and against any and all losses, injuries, or damages of any nature whatsoever arising out of, or in any way connected with such event, except such losses, injuries, or damages arising out of the sole negligence of the county or any other public agency involved.

2. A licensee must purchase and provide evidence of insurance coverage in an amount based on the liability exposure or potential losses created by the event.

3. The county risk manager shall determine the form, amount and type of evidence of insurance coverage required under subsection 2 of this section.

[§24, Ord. No. 1099]

25.305 Licensing conditions: Performance security.

1. A licensee must post a performance security in the form of surety bond, letter of credit, certificate of deposit, cash bond in favor of the county, or other instrument approved by the district attorney. The amount of the security shall be adequate to cover the costs of fulfilling specified conditions of license approval including, without limitation, the costs of removing debris, trash or other waste from, in and around the premises of the event.

2. As soon as practicable after completion of the event for which a license is issued under section 25.283, the license division shall inspect the event site and determine whether conditions of approval for which the licensee posted a performance security have been fulfilled.

3. If the license division determines that the conditions of license approval for which the licensee posted a performance security have been fulfilled, the division must promptly cause the release of the security. If the license division determines that the conditions of approval for which the licensee posted a performance security have not been fulfilled, the license division shall recommend to the district attorney that the security be forfeited and used to achieve compliance.

4. The license division shall determine the type and amount of performance security required under subsection 1 of this section.

[§25, Ord. No. 1099; A Ord. No. 1275]

EXTRACT FROM WASHOE COUNTY CODE CHAPTER 110

Section 110.310.15 Allowed Temporary Uses and Structures. Temporary uses and structures shall be subject to all the regulations as would be applied to a permanent principal or accessory use located in the same regulatory zone, except as otherwise provided by the regulations of this article. The following temporary uses and structures shall be allowed as specified by the provisions of this section and Chapter 25 of the Washoe County Code. The duration and frequency of temporary uses is established in this section and Chapter 25 of Washoe County Code. The Director of Community Development may impose additional restrictions on the frequency and duration of a temporary use.

(a) through (c) omitted

(d) **Circuses, Carnivals and Other Outdoor Entertainment Events.** Excluding activities and events occurring in a permanent entertainment facility, the temporary provision of games, eating and drinking facilities, live entertainment, animal exhibitions, or other similar activities in a tent or other temporary structure. Section 110.310.20, Circuses, Carnivals or Other Outdoor Entertainment Events, provides additional regulations.

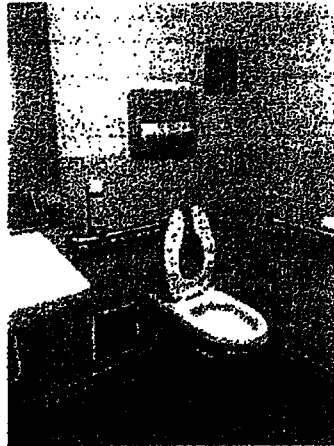
(e) through (o) omitted

Section 110.310.20 Circuses, Carnivals or Other Outdoor Entertainment Events. A circus, carnival or other outdoor entertainment event may be permitted in all regulatory zones for a period not to exceed ten (10) days. Adequate parking and restroom facilities shall be provided for the expected attendance. An event that will have a combination of between three hundred (300) and nine hundred ninety-nine (999) participants and spectators on any one (1) day of the event shall obtain an administrative permit prior to the event. An administrative permit or outdoor festival license shall not be required for events held at or in facilities designed for such events. These facilities include auditoriums, convention facilities, stadiums and parks, but does not extend to ancillary support areas, such as parking lots, if the event is to be held on or in those ancillary support facilities. An event that will have a combination of more than one thousand (1,000) participants and spectators on any one (1) day of the event shall obtain an outdoor festival license as specified in Chapter 25 of the Washoe County Code, instead of an administrative permit.

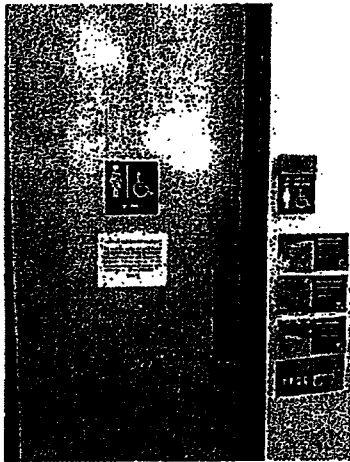
Prim Library ADA Accessible (no signs)



Prim Library Unisex Restroom



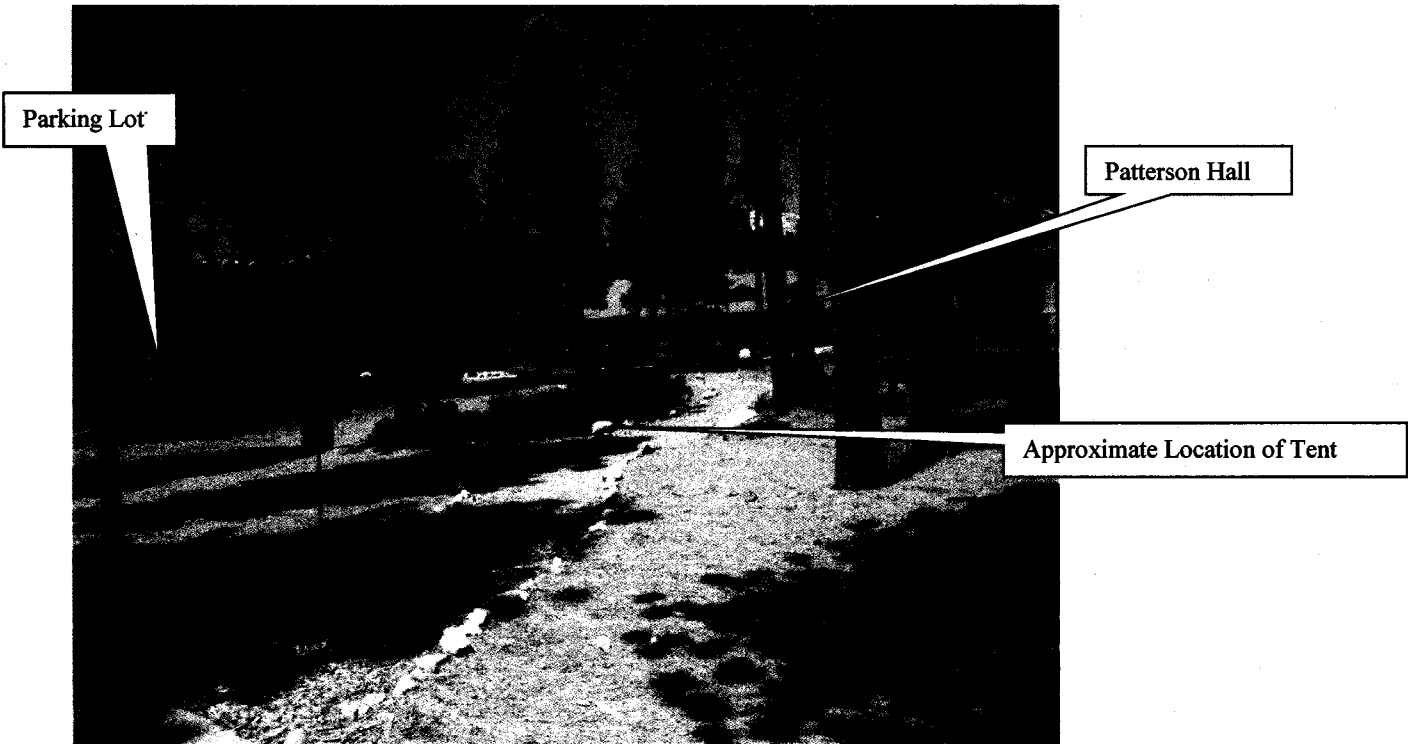
TCES Women ADA Accessible



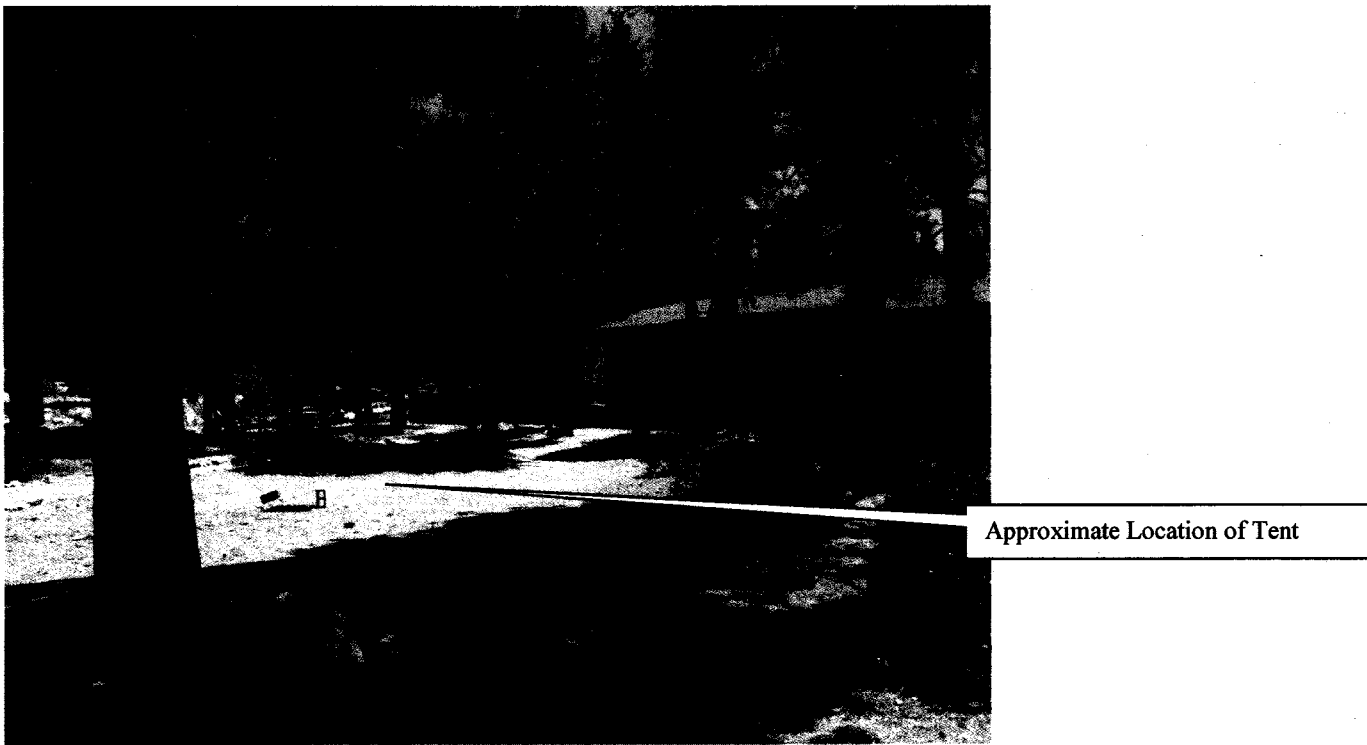
TCES Men ADA Accessible



Facing west towards Country Club Drive



Facing northeast



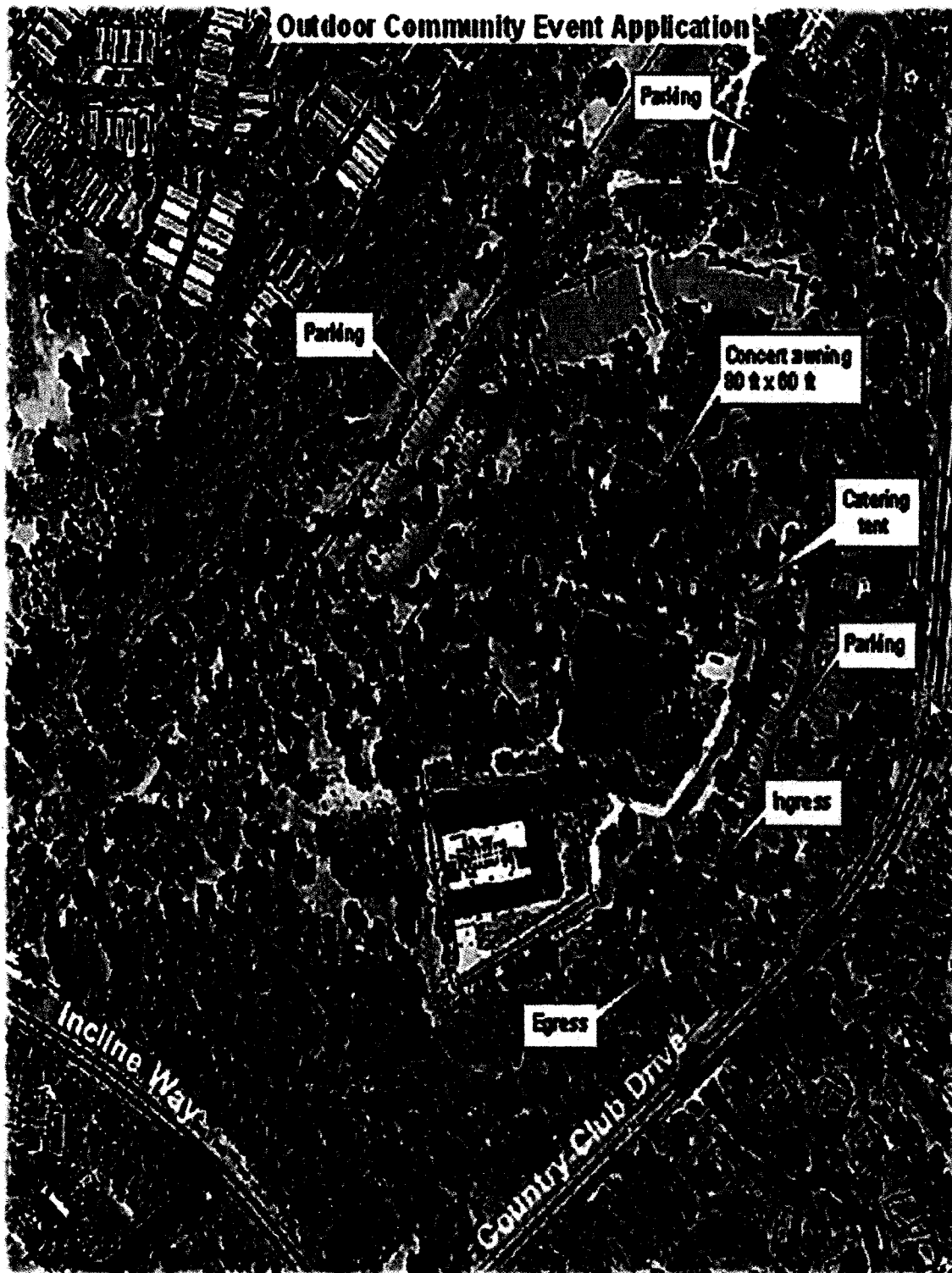
Facing southwest

4/16/2018

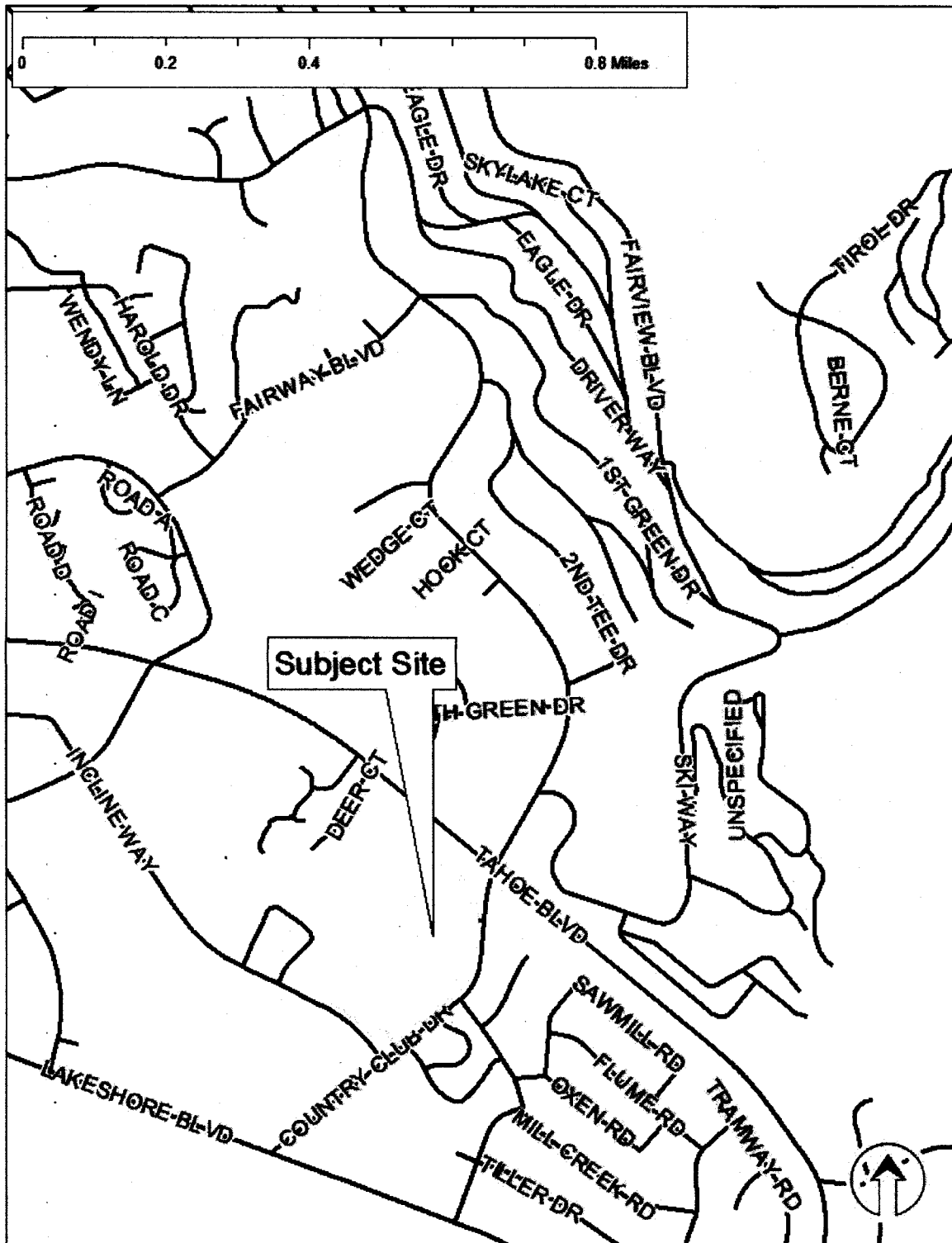
IMG_3950.JPG



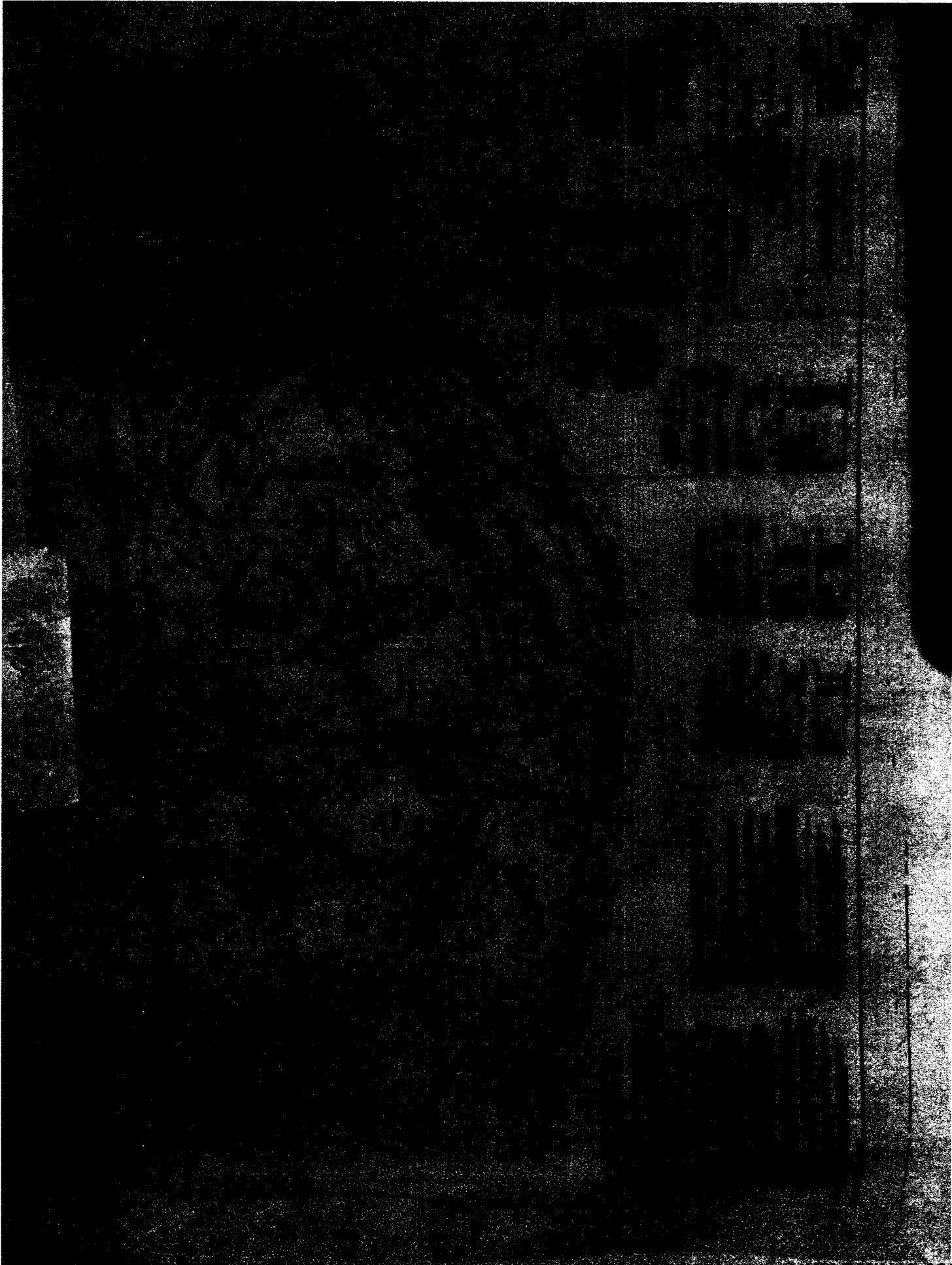
WADMIN18-0007
EXHIBIT C



Site Plan



Vicinity Map



Event Operation Details Classical Tahoe 2018

Security and Fire protection:

Security will be provided by the on-site college security staff of Sierra Nevada College. If it is deemed necessary to provide additional security Classical Tahoe (CT) is prepared to get private security. A temporary electronic security monitoring system will also be installed in the tent.

The staff and board of CT have had an on-site inspection and preliminary meetings with Mark Regan, Fire Chief. CT along with Stephen McCoy and Stephanie McCoy -our production managers- will be working with the Fire Department to assure that we comply with all fire regulations and requirements. CT will also have Mark Regan conduct all the fire inspections.

Water Supply and Sanitation:

CT will be using the current water and sanitation facilities of Sierra Nevada College. Signage will direct attendees to sanitation facilities.

The college campus exceeds requirements for anticipated attendees.

Medical facilities and services:

Medical facilities will not be necessary this event.

Vehicle parking spaces:

238 parking spaces are available for event use at Sierra Nevada College. It was determined that this will be sufficient for the 400 event attendees. If additional parking spaces are necessary the Recreation Center parking facilities (200 parking spots) have been identified. They have agreed with CT on providing these additional spots.

Vehicle access and parking control:

See the attached site plan where vehicle access can be seen. Traffic control will be provided by at least two volunteers during each night of the event.

Communication system:

One microphone on stage can be utilized for attendees' announcements if necessary. Event director and designated event emergency team will have both cell and radio communication. There will be no amplification of music at this event.

Illuminating the premises:

All event activity will be over by 9:00pm, which will be the beginning of dusk during this time of the year. Event parking and path lighting is already installed at Sierra Nevada College. The tent and stage lighting will be provided by Starsound Audio and Lighting.

Camping:

No camping will be allowed at this event

Clean-up and Rubbish removal:

Classical Tahoe Volunteers and Waste Management will be looking after the clean-up and rubbish removal. IVGID will be providing CT with two lockable trash containers with scheduled pick up.

Estimated cost: The total cost of Waste management for 2017 was \$103.33. We estimate the same cost for 2018.